

# How Do I Transfer My Arbiter Pay Funds To My Bank Account?

There are several methods for transferring funds to yourself from your ArbiterPay account.

Instructions for these methods are below:

## [Send Funds to Bank Account \(EFT\)](#)

## [To ArbiterPay Prepaid Card](#)

## [By Check](#)

### **Send funds to Bank Account (EFT):**

In order to send funds to a bank account there must be a bank account in your ArbiterPay account. For instructions to add a bank account to your ArbiterPay account please click [here](#).

1. Log in to ArbiterPay
2. Click on the Transfers button, on the left side of the page
3. From the "Send Funds" section, Click the Enter box to select "To Bank Account (EFT)"

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### Transfers

**Send Funds**

To Bank Account (EFT)	<input type="button" value="Enter"/>
To Old RefPay Debit Card (Not needed for New ArbiterPay Card)	<input type="button" value="Enter"/>
By Check	<input type="button" value="Enter"/>

**Transfer Funds**

Between My ArbiterPay Accounts	<input type="button" value="Enter"/>
Pay Officials, Personnel & Other ArbiterPay Users (Individual)	<input type="button" value="Enter"/>
Pay Officials, Personnel & Other ArbiterPay Users (Mass)	<input type="button" value="Enter"/>
Pay Officials with No ArbiterPay account By Check (Individual)	<input type="button" value="Enter"/>
Pay Officials with No ArbiterPay account By Check (Mass)	<input type="button" value="Enter"/>

**Fund Account**

Claim a Payment	<input type="button" value="Enter"/>
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4. Verify the information is correct in the "Debit from Account" box and the "Credit to Bank Account" box (if this information is not correct and your payment is returned, you will be charged a \$5 return fee. Note: if your bank account is under your name and you have a company name on your ArbiterPay account, the funds will not go through. The system automatically sends the funds to your company name, and if it does not match your bank account name, the funds will be returned, and you will be charged a \$5 return fee).

5. Under Transfer details, enter the amount you want to transfer (*Note: the amount available to transfer is in the top right corner of your screen. If you have an ArbiterPay prepaid card there is a transfer limit of \$9,700.00 per month*). Do not type a "\$" symbol, or use commas.

6. Transfer Fee is marked Free because this is an EFT transfer

7. Preferences ask if you would like to skip this step in the future (note: If you select yes the system will prompt you to verify what day you would like the funds transferred or when your account reaches a certain dollar amount). For automatic transfers, there is a \$1.50 transaction fee for each successful transfer.

8. Select Continue on the bottom right corner

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**Transfers**

**Send Funds to Bank Account (EFT) Request**

**Debit from Account**

Account Number:  Account Type: RefPay Free Account  
Available Balance: 95.62 USD

**Credit to Bank Account**

Select Account:

Bank Name:

Address:

City:

State:

Account Type:

Routing Number:

Account Number:

Name on Account:

Routing # (9 digit) Account # Check #

⑆00 123456789 9876543210 101

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**Transfer Details**

Amount to Transfer:  \* Use only decimal point separator

Transfer Fee:

**Preferences**

Would you like to skip this step in the future and have your funds automatically transferred to your bank account when they become available?  Yes  No

9. On the Transfer Confirmation page, verify that the transfer information is correct, and click "Submit" to confirm the transaction, and your transfer will begin processing.

*\*\*For a schedule indicating how long the funds will take to receive click [here](#) and click on Transaction Charts.\*\**

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## To ArbiterPay Prepaid Card:

1. Log in to ArbiterPay
2. Click on Transfers on the left hand side
3. Click To ArbiterPay Debit Card
4. Choose your card number
5. Type in the amount to transfer
6. Type in your security key
7. Click continue

*(Note:By using the ArbiterPay prepaid card an EFT monthly transfer limit of \$9,700.00 will be placed on your account.)*

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## By Check:

1. Log in to ArbiterPay
2. Click on Transfers on the left hand side
3. Under the "Send Funds" section, select "By Check."
4. Verify your Address in the "Check Beneficiary" section.
5. Type in the amount you want to transfer (Please Note: Due to the \$8.50 transaction fee for sending funds via check, your amount must be no more than \$8.50 less than your total available balance).
6. Select continue in the bottom right corner
7. On the Transfer Confirmation page, verify that the transfer information is correct, and click "Submit" to confirm the transaction, and your transfer will begin processing.
8. Your check will be placed in the mail within one business day of requesting the transfer. Please allow up to 10 business days for delivery by the postal service.

